

Using the Danish Statens Arkiver

Online Danish Parish Records

What is the Statens Arkiver arkivalieronline.dk?

This site is fabulous since it contains digital images of Danish parish records, but it is a bit difficult to use because there is no English translation of the instructions and there is no index. It is truly like searching the microfilm records of Danish parishes because there is no index – you just go from page to page. (The site also contains the census images, but, unless you need the image of the census page, the ddd.dda.dk page is much better since it is indexed.) The site is free; however, you must register to use the site and, periodically, while viewing the images, you must reinter your login and password.

Useful Vocabulary for This Site

Addresse - Address Alle - All Amt - County Brugerprofil - User profile Efternavn - Last Name Folketælling - Census Fornavn - First Name Forside - Home Page Glemt password - Change Password Hent - Fetch (download) Hent oplysninger - Fetch (fetch) information **Herred** - District (formerly: a judicial district) Kirkebøger - Parish registers Købstad - Town Kvarter - Town guarter Land - Put State in this field Opret ny bruger - Set Up New User Oprette - Set Up **Opslag** - Notice or Reference, but in this case take it as Image. **Postnr** - Zip Code (two fields, put zip code in first field and city second field) Søg i kirkebøger - Search in parish registers Søg i folketællinger - Search in population censuses Sogn/Landsogn - Parish/rural parish Vælg årgang - Select year **Vejledning** Guide (but won't do you much good unless you read Danish!)

Registering

- Go to http://www.arkivalieronline.dk/default.aspx
- Click on **English** to read about the site in English.
- Click on **Back** on your browser window to return to the home page for this site.
- Click on Ny bruger (New user) to register, then click on Opret ny bruger on the left side of the page.
- Fill in the registration information. See above for **Postnr** and **Land** fields.
- Click on **Oprette**. You will have the screen flicker and a new screen will appear with the message Når du har tilmeldt dig, modtager du en bekræftelse med password pr. e-mail which essentially means that you have filled in the form, you need to receive a password via email. Click on **Send** and your password will be sent to your email address.
- Check your email and write down the password. (I use a program called Stickies that is a free download and works like Post It notes for your computer screen (<u>http://finiteloop.org/~btaylor/software/stickies/</u>) and put the password on a Stickie so that I can copy and paste it in when I need to enter it.)

Java Program Installation

You may need to download a Java program to view the images.

- Open Internet Explorer.
- Go to http://www.java.com

- Click on **Download Now**.
- Click on **Begin Download**. You will be installing Service Pack 2 for Windows XP if that is your operating system by clicking on **Install Active-X Control**, otherwise, you will skip the next two steps.
- Click on Install.
- Click on Yes.
- Click on Accept.
- Click on **Next**. The installation will take a few minutes.
- Click on Finish.
- Click on Verify Installation.

Using the Online Parish Records

- Click on **Back** and enter your **Email Address** and your **Password**, then click on **Login**.
- Click on **Kirkebøger** on the left side of the window.
- Select the **Amt** (county) from the drop-down menu.
- Select the **Sogn** (parish).
- Press **<enter>**. A list of the available time periods for the parish records will appear with a chart showing what types of records are included in that image download.
 - F Fødte Birth
 - K Konfirmerede Confirmation
 - V Viede Marriage
 - Døde Death
 - J Jævnførelser Comparison List
 - A Afganglister Leaving Parish List
 - T Tilganglister Arriving in Parish List
- Click on the red link for the desired record download.
- If a message appears asking whether you want to open it or save. Click on **Open with JPNL** file; another window will open.
- Click on **Opslag 1**. Notice that the red bullet before it turns to yellow, then it will turn to green. Yellow means that you are waiting for it to appear. Green shows that it has been opened. The first or second image will usually give the index for the record. Unfortunately, the Opslag number does not always correspond to the page number, but it should take you within a few pages of the desired page.